

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
IMPLEMENTATION COMMITTEE MEETING MINUTES
June 16, 2025**

A meeting of the KCEAA Implementation Committee took place at 8:30a.m on Monday, June 16, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, West Virginia.

Committee Members:

Mr. Harry Miller	Mr. Glenn Summers	Mr. Tim Morris
Ms. Lillian Morris	Mr. Rory Isaac (zoom)	

Staff/Other:

Ms. Monica Mason	Ms. Jordan VanMeter	Mr. Jason Wilson
Mr. John Shaheen	Mr. Tom Susman	

Call to Order:

Mr. Harry Miller called the meeting to order.

Approval of Minutes:

Motion made by Ms. Lillian Morris, second by Mr. Tim Morris to approve the Implementation Committee meeting minutes from June 3, 2025. The motion passed.

New Business:

- No new business.

Old Business:

Discussion & Approval of Billing Services and Revenue Cycle Management Vendor and Back-up Vendor Recommendation to Full Board- Monica Mason & John Shaheen:

- The Committee also discussed the importance of staying on track to ensure a timely decision.
- Rory Isaac requested clarification on the software from the vendors due to concerns about their ability to implement the new system.

Motion made to enter executive session at 8:55a.m. The motion passed. The executive session ended at 4:44p.m.

Motion made by Mr. Harry Miller, second by Mr. Glenn Summers, that the committee listened to presentations and ranked Vendor A and Vendor B as first and second. The committee recommends to the Executive Committee that they, in turn, recommend to the full Board of Directors that administration negotiate a contract with Vendor A, and if that is not possible, with Vendor B. The motion passed.

Adjournment:

There being no further business, a motion was made by Mr. Glenn Summers, second by Ms. Lillian Morris to adjourn the meeting. The motion passed.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Ethan Walker", with a stylized, cursive script.

Ethan Walker